

# RESTO BOBO

## RESTO BOBO Soirée Contract

### Booking Details

To confirm your event at Resto BoBo, please complete the following details and return via email:

Name/s

Email

Postal Address

Phone number/s

Event Date

Time (start of function)

Time (close of function)

No. of Guests

### Event Package Details – Please Tick

1. Soirée Menu \$38 per person

2. Soirée Menu + 1 glass wine or beer \$48 per person

### ADD Beverage Package: circle your preference

'Prime Boisson' Package      2hrs \$45pp      3hrs \$55pp      4hrs \$65pp

'De luxe Boisson' Package      2hrs \$65pp      3hrs \$75pp      4hrs \$85pp



# RESTO BO-BO

Exclusive Use of Resto BoBo includes minimum spend \$3,300

- Exclusive use of venue.
- The use of existing tables and chairs.
- All table settings including crockery, cutlery and glassware
- Select menu and beverage package option on the previous page
- Add 3% gratuity on food only

## Deposit

30% deposit of total food and beverage required to confirm booking

Payment methods: EFT, Credit Card or Cash – payment details below.

\*Please note that all deposit payments by Credit Card will incur a 1.5% fee in addition to the amount paid.

## Electronic funds transfer

Account Name: Resto BoBo  
Account Number: 298 945 479  
BSB Number: 013 400

Payment Amount: \$ \_\_\_\_\_ Payment Date: \_\_\_\_\_

## Credit card

NOTE: Please fill in credit card details as security - if you have chosen to pay your deposit via cheque or EFT we still require these details. You will be notified if your card will be charged.

Card Type: VISA    MASTER CARD    AMEX    BANKCARD

Credit card number: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_    Expiry date: \_\_ / \_\_ CCV \_\_\_\_

Cardholder name:

\_\_\_\_\_  
Cardholder signature:

\_\_\_\_\_  
\* Note 1.5% credit card fee will be charged

I have read and accepted the Contract and Terms and Conditions:

Signed

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date



# RESTO BO-BO

## TERMS AND CONDITIONS

### PRICES QUOTED

All prices quoted are correct at the time of publication. Please confirm all costs with the Resto BoBo Event Coordinator prior to booking. All prices quoted are inclusive of GST. All pricing is upfront with no hidden fees.

### DEPOSIT

A 30% deposit of estimated food and beverage is required to secure your preferred date and is payable within two weeks of booking. Bookings are not confirmed and preferred date is not held until deposit has been received in full.

### BALANCE

The balance of your booking is required to be paid in full 7 days prior to the event. The final bill is calculated on the final numbers advised, less your original deposit. No refunds will be made for any reduction in function numbers after this date. Additional guests may be added at the Resto BoBo Event Coordinator's discretion and will be charged accordingly. If you have chosen beverages on a consumption basis the bill will be presented at the end of your function at which time payment is to be made in full.

### PAYMENTS

Payments may be made by cash, credit card or direct debit. All credit card payments will attract a 1.5% surcharge. We do not accept American Express or Diners Club cards. All accounting and banking details are supplied in the booking form above.

### CANCELLATION

All cancellations must be confirmed in writing to the Resto BoBo Events Coordinator. If cancellation occurs more than 14 days prior to your event date, your deposit is refundable. If cancellation occurs less than 13 days prior to your event date, your deposit is 100% non-refundable. Events cancelled within 13 days of the event date will be charged the full value of the function as previously agreed and discussed with the Resto BO-BO Events Coordinator.

### TRANSFER OF DATE

Any request to transfer the event date shall be at the discretion of the Resto BoBo Event Coordinator and is subject to availability. Any change of date must be requested in writing.

### FINAL NUMBERS

Final numbers are to be confirmed with the Resto BO-BO Event Coordinator no later than 7 days prior to the event date. Changes to confirmed numbers are not accepted beyond this time. Final invoicing will be based on the final guest numbers advised.

# RESTO BOBO

## DIETARY REQUIREMENTS

Our chefs are happy to cater for special dietary requirements provided prior notice is given. The Resto BoBo Event Coordinator should be advised of all dietary requirements no later than 3 days prior to the function date.

## ENTERTAINMENT

All entertainment is the responsibility of the booking client. Please communicate your arrangements with the Resto BoBo Events Coordinator. All costs incurred for performance fees, staging, lighting etc are the clients' responsibility and only available if Resto BoBo has been hired exclusively.

## RESPONSIBLE SERVICE OF ALCOHOL

Resto BoBo practices Responsible Service of Alcohol. Resto BoBo reserves the right to refuse alcohol service to any person if in breach of Responsible Service of Alcohol and/or request that they leave our licensed premises.

Resto BoBo is strictly a NO BYO venue. Any alcohol brought onto Resto BoBo licensed premises will be disposed of.

## DAMAGES

The person signing the terms and conditions agreement form shall be held responsible for any damage to property, fixtures or fittings, whether inflicted by their own actions or through the actions of their guests, contractor or subcontractors. This person shall be liable for the cost to repair or replace damaged items. Resto BoBo will take all necessary care with personal articles on the premises, however we accept no responsibility for any loss or damage to these items prior to, during or after your event.

## LIABILITY

We have public liability insurance at Resto Bobo. We accept no responsibility for the damage or loss of property left in the venue prior to, during or after an event. Please note, any damage or breakage of Resto Bobo grounds, buildings or property will incur a fee.

## SMOKING

Resto BoBo adheres to all current Victorian smoking regulations. There is to be NO smoking permitted inside or outside the building.